

Customising Power BI

Quorum Network Resources Ltd

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# Overview

## Introduction

This demo will show you some of the many possibilities when creating highly interactive Power BI reports. This is just a small taste of what Power BI offers.

# Demo

## Create a Basic Report

1. Create a line plot visual.
   1. Select **Line Plot** from the visuals pane.
   2. Drag **Date Hierarchy** from **DateDim** to the x-axis
   3. Drag **CustomerID** from **Sales** to the y-axis
2. Create a bar plot visual.
   1. Select **Bar Plot** from the visuals pane.
   2. Drag **Category** from **ProductDim** to the x-axis
   3. Drag **ProductID** from **Sales** to the y-axis
3. Create a date slicer.
   1. Select **Slicer** from the visuals pane
   2. Drag **Date** from **DateDim** to the field
4. Filter the page by **Year** from **DateDim.**
5. Add a title.

## Create a Custom Tooltip

1. Create a new page
   1. **Visualisation pane**>**Format Page**>**Canvas Settings**> Set **Type** to **Tooltip**
   2. Create some visuals.
   3. Drag **Category** from **ProductDim** to **Drag Tooltip field** **here.**
   4. Hide the page

## Create a Custom Drill-Trough Page

1. Create a new page
   1. Add some visuals.
   2. Drag **Category** from **ProductDim** to **Add drill-through field here**
   3. Hide the page

## Change and Create Themes

1. Try new themes
2. Browse theme library
3. Download theme
4. Import theme
5. Customise theme
6. Save theme

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